



# Alternatives in Action

WHERE YOUTH CHOOSE TO LEAD

## Meeting of the Alternatives in Action Board of Directors

Wednesday, September 16, 2020 at 6:00 PM

Alternatives in Action High School, 6221 E. 17<sup>th</sup> St., Oakland, CA 94621

\*Due to COVID-19, this is a Zoom Meeting\*

Join Zoom Meeting

<https://us02web.zoom.us/j/88517459566>

Meeting ID:

885 1745 9566

One tap mobile

+16699006833,,88517459566#

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Alternatives in Action (“AIA”) welcomes your participation at AIA Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of AIA in public. Your participation assures us of continuing community interest in AIA. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes and total time allotted to non-agenda items will not exceed sixteen (16) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 6212 E. 17<sup>th</sup> St. Oakland, CA 94621.

***In compliance with the Americans with Disabilities Act (ADA) and upon request, Alternatives in Action may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.***

Agenda Items	Time	Lead																											
<b>1. Welcome! Call to Order</b> Meeting was called to order by the Board President at _____.	6:00	Katharine																											
<b>2. Roll Call</b> <table border="0" style="margin-left: 40px;"> <thead> <tr> <th></th> <th style="text-align: center;">Present</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td>Katharine Earhart</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Crystal Cheng</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Aileen Throne</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Gena Kurzfeld</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Max Aggrey</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Abigail Edelman</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Tracey Edwards Moore</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Asia Laigo</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		Present	Absent	Katharine Earhart	_____	_____	Crystal Cheng	_____	_____	Aileen Throne	_____	_____	Gena Kurzfeld	_____	_____	Max Aggrey	_____	_____	Abigail Edelman	_____	_____	Tracey Edwards Moore	_____	_____	Asia Laigo	_____	_____	6:01	Katharine
	Present	Absent																											
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<b>3. Communications</b> <i>Oral Communications</i> – Agenda items only: no individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.	6:05	Katharine																											
<b>4. Consent Calendar (Action)</b> All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items. 4.1 Approve Minutes from June 24, August 4 & August 27 meetings 4.2 Approve July & August 2020 Check Register 4.3 Approve Family Student Handbook 4.4. Approve Personnel Manual	6:10	Katharine																											
<b>5. Alternatives in Action High School Updates (Information/Discussion)</b> 5.1 Director’s Report 5.2 Staff Report 5.3 Youth Report 5.4 Parent Report	6:15	Sierra																											
<b>6. Action Items/Discussion Items</b> 6.1 EdTec Financial Presentation -Approve FY19-20 Unaudited Actuals -Approve Updated FY20-21 Budget -Draft Multi-Year Projection for Charter Renewal 6.2 Approve Learning Continuity & Attendance Plan 6.3 Approve Updated Bylaws 6.4 Approve Charter Renewal Petition 2021-2026	6:45	Katharine/ Phung																											
<b>7. Acknowledgements &amp; Adjourn Meeting</b>	7:25	Katharine																											

Alternatives in Action Board of Directors  
**Minutes of the Board of Directors**  
June 24th, 2020 6:00 pm to 7:30 pm  
(Alternatives in Action High School, 6221 E 17th Street, Oakland, CA, 94621)

**Call In Information Join Zoom Meeting**

<https://us02web.zoom.us/j/88529923031>

**Meeting ID:** 885 2992 3031

**One Tap Mobile:** +16699006833,,88529923031# US (San Jose)

**Board Members Present:** Katharine Earhart, Crystal Cheng, Gena Kurzfeld, Tracey Edwards Moore, Asia Laigo, Aileen Throne, Abigail Edelman, Max Aggrey

**Board Absent:** Asia Laigo, Max Aggrey

**Staff Members Present:** Phung Lai, Kenia Rodriguez, Lizbeth Gomez

**Parent Members Present:** None

**Youth Members Present:** None

**Guests Present:** Bryce Flemming, Alejandra Rodriguez, Sierra, Kenia

**1. Welcome! Call to Order; Approval of Agenda (Action/Activity)**

Meeting was called to Order at 6:05 pm

Motion to approve agenda: Abigail

Seconded by: Aileen

All in favor:

All opposed: None

Abstentions: None

**3. Public Comments**

No comments from the general public

**4. Consent calendar**

Motion to approve consent calendar

Motion to approve: Gina

Seconded: Crystal

All in favor: Gina, Crystal, Tracey, Abigail, Aileen

Opposed: None

Abstentions: None

**5. Director's Report**

- Used google doc, zoom, good communication with staff and students.
- Option: Paper work instead of online work. Student will go to school and turn in work.
- Making calls to students who are unresponsive. Staff supported in making phone calls. Action: let families know the student is not being responsive. Knowing what home situation they are in and then go from there. Newcomer students: language barrier. But coaches made sure to translate work. Social emotional and mental health support happening with our students during this pandemic.
- End of year celebrations/successful closeout:
  - Firewalks via Zoom: We continued the tradition.
  - Key ceremony: New students and welcome them into our community.
  - Commitment day: Edgar put this together.
  - Graduation video: Asia edited this.

- Graduation: Successful. Students were proud and able to provide a space to be proud of all of their work. Kenia did a great job organizing this.
- Townhall: Successful. Board member Tracey helped put this together.
- How do we include our African American community in these conversations “Black lives matter” . How do we continue this?
- Parent coordinator provided resources for families, food, EBT pandemic card application. Supported families with boxes of fruit/food. If a family could not make it to the school we would drop off.
- CDC weekly meeting. Support how to move fwd with online learning. Shifted to a non punitive system.
  - Uncertainty of coming back in person: virtual or hybrid models
  - Concern: Phase 2 and positive cases.
- School starts 8/10 and staff return 7/27
  - In Person, virtual or hybrid?
  - Safety protocols
  - Staff retreat/PD: what does that look like.
- Health and wellness: Students need support with technology skills.

## 6. Information/Action

### 6.1 EdTec Financial Presentations

- Budget reduction that we did not use
- Monthly cash balance: more flat and less sharp.
- Budget: Delay on tax revenue July 15th

### 6.2 Adopt & approve COVID-19 Operations Report

Motion to approve: Abigail  
 Seconded: Crystal  
 All in Favor: none  
 Opposed: none

### 6.3 Adopt & approve Budget 2020-21

Motion to approve: Aileen  
 Seconded: Tracey  
 All in Favor: none  
 Opposed: none

### 6.4 Adopt & approve EPA Spending Plan

Motion to approve: Gena  
 Seconded: Abigail  
 All in Favor: none  
 Opposed: none

### 6.5 Approve Board Calendar for FY2021

Motion to approve: Gena  
 Seconded: Max  
 All in Favor: none  
 Opposed: none

## 7. Acknowledgements & Adjourn Meeting

Motion to approve: Abigail  
 Seconded: Katherine  
 All in favor: none  
 Opposed: none  
 Abstentions: none

**Meeting Adjourned at 7:55 pm**

The Board of Directors will provide disability-related modifications or accommodations as needed to any member of the public who wishes to participate in its meetings, upon advance notice. Please call 510-748-4314.

Alternatives in Action Board of Directors  
**Minutes of the Special Full Board Meeting**  
**Tuesday, August 4, 2020 - 6 - 8:00 pm**  
Alternatives in Action High School, 6221 E. 17<sup>th</sup> St., Oakland, CA 94621

**\*Due to COVID-19, this is a Zoom Meeting\***

<https://us02web.zoom.us/j/85914105888>

Meeting ID: 859 1410 5888  
One tap mobile  
+16699006833,,85914105888

**Board Members Present:** Katharine, Crystal, Aileen, Max, Tracey, Abigail

**Board Members Absent:** Gena, Asia

**Staff Members Present:** Phung

**1. Welcome! Call to Order; Approval of Agenda (Action/Activity)**

Meeting was called to order at 6:05 pm

**Motion to approve:** Max

**Seconded:** Tracey

**All in Favor:**

**All Opposed:**

**Abstentions:**

**2. Roll Call (see above)**

**3. Communications**

No public comments

**4. Consent Calendar - Bell Schedule and School Calendar**

**Motion to approve:** Abigail

**Seconded:** Max

**All in Favor:**

**All Opposed:**

**Abstentions:**

**5. Acknowledgements and Adjourn Meeting**

Meeting Adjourned at 6:37 pm

**Motion to approve:** Gena

**Seconded:** Aileen

**Closed Session - Legal Matter: Potential Litigation**

No action taken by the board.

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Alternatives in Action Board of Directors  
**Minutes of the Special Full Board Meeting**  
Thursday, August 27, 2020 - 6 - 8:00 pm  
Alternatives in Action High School, 6221 E. 17<sup>th</sup> St., Oakland, CA 94621

**\*Due to COVID-19, this is a Zoom Meeting\***

**Call In Information**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88517459566>

**Meeting ID: 885 1745 9566**

**One tap mobile +16699006833**

**Board Members Present:** Katharine, Crystal, Aileen, Max, Tracey, Gena

**Board Members Absent:** Abigail, Asia

**Staff Members Present:** Phung, Sierra, Maria (Parent Board Rep)

**1. Welcome! Call to Order; Approval of Agenda (Action/Activity)**

**Meeting was called to order at 6:07 pm**

**Motion to approve:** Gena

**Seconded:** Max

**All in Favor:** Crystal, Aileen, Tracey, Katharine

**All Opposed:**

**Abstentions:**

**2. Roll Call (see above)**

**3. Consent Calendar: Approve Consolidated Application (ConApp) in CARS**

**Motion to approve:** Crystal

**Seconded:** Gena

**All in Favor:** Katharine, Aileen, Max, Tracey

**All Opposed:**

**Abstentions:**

**4. Action Items/Discussion Items**

#### 4.1 Public Hearing on Learning Continuity & Attendance Plan:

<https://www.cde.ca.gov/re/lc/learningcontattendplan.asp>

- Currently in draft
- Attendance: change the way document attendance (virtual asynchronous presence - check with specific coach + independent time, onsite, virtual synchronous presence-regular block schedule)

Q: Disconnected students question:

- Week 1 - 2: steady increase in attendance; students not showing up are attending another school
- Contacted students on the waitlist to join the school

Q: Staff professional development:

- Conduct one on one check ins with coaches
- Weekly PD, added two additional days of staff collaborative time
- Meeting with Schoology for the online learning management system tool

Q: Intermittent attendance:

- By next week, the reasons for intermittent attendance
- Have not received the hotspots yet
- Remind families to apply to Oakland Undivided

Q: Interest in service based learning opportunities:

- Open to possibilities especially for Friday async learning

Q: Enrichment through Youth Uprising:

- Have online programs and have online jobs throughout the school year

Q: Parents turnout

- Parent representative: good engagement from parents overall
  - Open to doing additional outreach to English only speaking parents
- Assistant Director raised the issue with the parent coordinator and new students and families coming onsite; making sure that she is making the effort to introduce herself to the African American students and families

#### 4.2 Charter Renewal - Board discussion

- Element D is the governance structure where Executive Director wants comments from the board
- What do we want to governance structure to look like in 3-5 years

### 5. Acknowledgements & Adjourn Meeting

**Motion to approve:** Aileen

**Seconded:** Tracey

**All in Favor:** Katharine, Max, Crystal, Gena

**All Opposed:**

**Abstentions:**