

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Alternatives in Action	Phung Lai, Executive Director	plai@alternativesinaction.org (510) 285-6290	June 24, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Alternatives in Action High School transitioned to 100% distant learning for all our youth as of Monday, March 16. All teachers shifted to online teaching platforms. The school provided a chromebook to any youth who needed one. A few students requested for paper packets, which the Assistant Director coordinated and dropped off at their homes. Students with IEPs and 504s had a one on one check ins with the academic intervention specialist. Families in need of food were offered both access to or delivered food boxes. All staff meetings were help via zoom. The school increased their online communication with families, sending out notices as often as possible.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Additional calls and support services were offered to all our English learners, foster youth and low-income students. We increased online academic intervention and social emotional support meetings via phone calls from our support staff. AIA supported families to secure financial supports, including donations, and access to free resources. We continued to translate and modifications of materials in the languages needed for our youth and families. We collected surveys to better understand the needs of all our families.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

All teachers held online class instruction with office hours, and one-on-one supports when needed. Teachers used online learning platforms such as google classroom, hangouts, zoom and screencastify that were more teacher friendly to be able to video and provide better engaging instructional supports. Weekly videos were produced and sent out to all students for Leadership curriculum. Teachers developed project based work to better meet the needs of the new schedule and learning styles. Assignment links were provided to families to support in the communication and transparency of work assigned to students. Teachers identified students who needed additional academic supports for support staff to provide one on one support.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

AIA continued to provide meals the first couple weeks, but as it became more difficult due to staffing and increased health concerns, the school referred families to local grab and go locations. We also secured a number of weekly food boxes from a local farm that were delivered to families.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Students and families were provided a schedule of online class times, links and course work. Students were expected to check in with their teachers for work. If students or families needed to meet with a staff, an online meeting was scheduled or a meeting was held on campus using the compliance safety protocols (physical distancing, masks, hand sanitizer). No other supervision of students were held during ordinary school hours.

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