



Alternatives in Action

WHERE YOUTH CHOOSE TO LEAD

Meeting of the Alternatives in Action Board of Directors

Wednesday, January 22, 2020 at 6:00 pm

Alternatives in Action High School, 6221 E. 17th St., Oakland, CA 94621

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Alternatives in Action (“AIA”) welcomes your participation at AIA Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of AIA in public. Your participation assures us of continuing community interest in AIA. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes and total time allotted to non-agenda items will not exceed sixteen (16) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 6212 E. 17th St. Oakland, CA 94621.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Alternatives in Action may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director’s office.

Agenda Items	Time	Lead																														
1. Welcome! Call to Order Meeting was called to order by the Board President at _____.	6:00	Katharine																														
2. Roll Call <table style="margin-left: 40px; border: none;"> <thead> <tr> <th style="border: none;"></th> <th style="border: none; text-align: center;">Present</th> <th style="border: none; text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td style="border: none;">Katharine Earhart</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none;">Crystal Cheng</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none;">Aileen Throne</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none;">Donna Fletcher</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none;">Beatriz Rojas</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none;">Abigail Edelman</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none;">Tracey Edwards Moore</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none;">Steve Scheier</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none;">Asia Laigo</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> </tbody> </table>		Present	Absent	Katharine Earhart	_____	_____	Crystal Cheng	_____	_____	Aileen Throne	_____	_____	Donna Fletcher	_____	_____	Beatriz Rojas	_____	_____	Abigail Edelman	_____	_____	Tracey Edwards Moore	_____	_____	Steve Scheier	_____	_____	Asia Laigo	_____	_____	6:01	Katharine
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3. Communications <i>Oral Communications</i> – Agenda items only: no individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.	6:05	Katharine																														
4. Consent Calendar (Action) All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items. 4.1 Approve minutes from November 6, 2019 meeting 4.2 Check Registers for July 2019-December 2019	6:10	Katharine																														
5. Alternatives in Action High School Updates (Information/Discussion) 5.1 Director’s Report 5.2 Staff Report 5.3 Youth Report 5.4 Parent Report	6:15	Phung Kenia Asia Youth rep Maria																														
6. Information/Action 6.1 Nomination of Gena Kurzfeld to the Alternatives in Action Board of Directors 6.3 EdTec Financial Presentation 6.4 Annual Financial Report for year ended Jun 30, 2019 6.5 General, Fiscal and Operational MOU with charter authorizer 6.5 SARC Report	6:45	Katharine Phung Edtec																														
7. Acknowledgements & Adjourn Meeting	7:30	Katharine																														

Alternatives in Action Board of Directors
Minutes of the Governing Committee Meeting
November 6th, 2019 6:00 pm to 7:30 pm
(Alternatives in Action High School, 6221 E 17th Street, Oakland, CA, 94621)

Board Members Present: Katharine Earhart, Crystal Cheng, Steve Scheier, Dominic McDonald, Donna Fletcher, Tracey Edwards Moore, Asia Laigo

Board Absent: Beatriz Rojas and Abigail Edelman

Staff Members Present: Phung Lai, Kenia Rodriguez, Lizbeth Gomez (note taker), Ofelia Aguilar

Parent Members Present: Maria Garcia

Youth Members Present: Jade, Savannah, Victoria

Guests Present: Bryce Flemming, Alejandra Rodriguez, Geoffrey Easling, Ellen Kimball, Gena Kurzfeld, Aileen Throne

1. Welcome! Call to Order; Approval of Agenda (Action/Activity)

Meeting was called to Order at 6:21 pm

Motion to approve agenda: Steve

Seconded by: Dominic

All in favor: Crystal

All opposed: None

Abstentions: None

3. Public Comments

No comments from the general public

4. Consent calendar

Motion to approve Board Meeting Minutes from August 21, 2019 Board Meeting

Motion to approve: Crystal

Seconded: Dominic

All in favor: None

Opposed: None

Abstentions: None

5. Director's Report

- *Hired college and career instructor, Literacy instructor to work with small reading groups based on SRI scores, writing assessments*
- *Seniors attended a writing workshop to work on their college personal statements*

- *Young men circle that started in oct*
- *Teachers are participating in cycles of peer observation*
- *New broker to help manage and coordinate our benefits; we are in open enrollment: offer benefits to staff for retention*
- *Secured Berkeley Board Fellows*
- *Senior application write night: board members/public all welcome*
- *Tracey donated 98 chromebooks to the high school*
- *There is a waitlist; we will enroll more students at the start of 2nd semester*
- *Continue to partner with Oakland Enrolls and tour dates for new/prospective students.*

Staff, parent and youth updates:

- *Weekly staff PD, the staff feels like a strong team*
- *Maria (Parent liaison) : has a current 10th grader attending AIA. There is a monthly parent meetings every 3rd Wed of the month. We are offering an evening English class for our parents to learn English. There are 15 parents who attend. Power school and parent square is very useful and parents love it . Happy with children's progress in English and love the treatment from staff and truly appreciate it. My son loves to come to school and wakes up and enjoys school. I feel safe that he can safely come to school, and the school can easily contact families if anything were to happen.*
- *Discussion on how to engage all families: How do we make parent meetings inclusive? Black parents/focus group? Everyone should be seated at the table.*
- *Sociology: Jade: gather materials from areas. Surveys: community savvy community wide, what do students want to do?*
- *Write own surveys collecting data*
- *Savannah truly loves school. Portfolio night.*
- *Victoria: 2 community wide in one week and staff were involved. Good feedback. Teacher participation.*
- *Spirit week: seniors were very spirited and freshmen were very spirited as well.*

6. 2019-20 Alternatives in Action High School Budget

- Discussion and overview of the high school budget (see powerpoint)
- Our goal for enrollment is 180 students with 165 ADA
- Attendance: where are students? Why? Transitions phase?
- Outside providers are more costly than in house
- Cash flow: revenue from school
- Expenses started to decreased
- Ideal: 3month cushion rather than 1 mth
- Budget is relatively tight
- Possibilities increased of ADA next 20-21 school year
- Fundraising: How can we build on this ? How do we help fundraise for the school? Identify where there are flags and opportunities.
- Grants: Currently looking for a grant writer to support organization.
- Open Items: Fiscal year, how do we proceed?

- Auditors: Change of Auditors? Wanted to keep due to the historical knowledge. Auditor should be able to do compliance.
- Ed Tec will support in finding auditors for AIA
- Kenia/Phung will follow up on suspensions rates

7. Discussion and Action Items

Presentation of Local Indicators

Suspension rates: Indicators show us the rates of suspensions

Discussion to seat Aileen Throne to the Alternatives in Action Board of Directors.

Motion to approve Aileen Throne to the Alternatives in Action Board of Directors

Motion to approve: Dominic

Seconded: Crystal

All in favor: Steve, Donna, Tracey

Opposed: None

Abstentions: None

8. Acknowledgements & Adjourn Meeting

Motion to approve: Crystal

Seconded: Steve

All in favor: none

Opposed: none

Abstentions: none

Meeting Adjourned at 7:51 pm

The Board of Directors will provide disability-related modifications or accommodations as needed to any member of the public who wishes to participate in its meetings, upon advance notice. Please call 510-748-4314.