



# Alternatives in Action

WHERE YOUTH CHOOSE TO LEAD

## Meeting of the Alternatives in Action Board of Directors

Wednesday, June 24, 2020 at 6:00 pm

Alternatives in Action High School, 6221 E. 17<sup>th</sup> St., Oakland, CA 94621

### Call In Information

Join Zoom Meeting

<https://us02web.zoom.us/j/88529923031>

Meeting ID: 885 2992 3031

### One Tap Mobile:

+16699006833,,88529923031# US (San Jose)

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Alternatives in Action (“AIA”) welcomes your participation at AIA Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of AIA in public. Your participation assures us of continuing community interest in AIA. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes and total time allotted to non-agenda items will not exceed sixteen (16) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 6212 E. 17<sup>th</sup> St. Oakland, CA 94621.

***In compliance with the Americans with Disabilities Act (ADA) and upon request, Alternatives in Action may furnish reasonable auxiliary aids and services to qualified individuals with***

***disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.***

Agenda Items	Time	Lead																											
<b>1. Welcome! Call to Order</b> Meeting was called to order by the Board President at _____.	6:00	Katharine																											
<b>2. Roll Call</b> <table style="margin-left: 40px; border: none;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">Present</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td>Katharine Earhart</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Crystal Cheng</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Aileen Throne</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Gena Kurzfeld</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Abigail Edelman</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Tracey Edwards Moore</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Asia Laigo</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Max Aggrey</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		Present	Absent	Katharine Earhart	_____	_____	Crystal Cheng	_____	_____	Aileen Throne	_____	_____	Gena Kurzfeld	_____	_____	Abigail Edelman	_____	_____	Tracey Edwards Moore	_____	_____	Asia Laigo	_____	_____	Max Aggrey	_____	_____	6:01	Katharine
	Present	Absent																											
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Asia Laigo	_____	_____																											
Max Aggrey	_____	_____																											
<b>3. Communications</b> <i>Oral Communications</i> – Agenda items only: no individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.	6:05	Katharine																											
<b>4. Consent Calendar (Action)</b> All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items. 4.1 Approve minutes from April 8 and May 13 meeting 4.2 Check Registers for March, April & May 2020 4.3 AIAHS School Calendar and Bell Schedule for 2020-2021 4.4 Audit Contract 4.5 AIA Strategic Plan 4.6 Executive Committee 2020-2021 Full Board Slate	6:10	Katharine																											
<b>5. Alternatives in Action High School Updates (Information/Discussion)</b> 5.1 Director's Report 5.2 Staff Report 5.3 Youth Report 5.4 Parent Report 5.5 Strategic Plan Next Steps	6:15	Phung Kenia Asia																											
<b>6. Information/Action</b> 6.1 EdTec Financial Presentation 6.2 Adopt & Approve COVID-19 Operations Report 6.3 Adopt & Approve Budget 2020-21	6:45	Katharine Phung Edtec																											

6.4 Adopt & Approve EPA Spending Plan 6.5 Approve Board Calendar for FY20-21 6.6 Seneca Contract 6.7 AIA Financial Policy		
<b>7. Acknowledgements &amp; Adjourn Meeting</b>	<b>7:30</b>	<b>Katharine</b>

Alternatives in Action Board of Directors  
**Minutes of the Board of Directors**  
April 8, 2020 6:00 pm to 7:30 pm  
(Alternatives in Action High School, 6221 E 17th Street, Oakland, CA, 94621)

Call In Information  
Join Zoom Meeting

<https://zoom.us/j/862931906>  
Meeting ID: 862 931 906

+1.669.900.6833

**Board Members Present:** Katharine Earhart, Crystal Cheng, Gena Kurzfeld, Tracey Edwards Moore, Asia Laigo, Aileen Throne, Abigail Edelman,

**Board Absent:** Beatriz Rojas

**Staff Members Present:** Phung Lai, Kenia Rodriguez, Lizbeth Gomez

**Parent Members Present:** None

**Youth Members Present:** None

**Guests Present:** Bryce Flemming, Alejandra Rodriguez, Geoffrey Easling, Ellen Kimball, Max Aggrey

**1. Welcome! Call to Order; Approval of Agenda (Action/Activity)**

Meeting was called to Order at 6:10 pm

Motion to approve agenda: Crystal

Seconded by: Gina

All in favor: Aileen, Abigail, Asia

All opposed: None

Abstentions: None

**3. Public Comments**

No comments from the general public

**4. Consent calendar**

Motion to approve Board Meeting Minutes from January 22, 2020 Board Meeting

Motion to approve: Abigail

Seconded: Crystal

All in favor: None

Opposed: None

Abstentions: None

**5. Director's Report**

- Enrollment Process going well, deadline to accept or decline extended to 4/9/2020

- Online Distance Learning: communication with families, some coaches have felt comfortable with online distance learning since they are familiar with programs such as Khan academy, google doc, kahoot,
- The Assistant Director is checking in with coaches to see what kind of support they need.
- We are able to provide/check out chromebooks to students if needed. This has been very helpful to the students and families.
- According to surveys, families feel like communication has been good with coaches.
- Coaches feel like students have been responsive to the online work.
- Challenge: not meeting one on one with a coach and understanding concepts.
- Tech Access: Community resources like internet connection.
- Staff has been making phone calls, google hangouts with students and families to make sure the parent/guardian knows what their child is working on.
- WIFI/Internet connection for students: Xfinity and/or other companies like comcast that can help set up free internet for students.
- Mental Health/How is everyone doing? Staff/Students? Students miss attending school. Teachers include a lot of self care curriculum due to all the challenges with COVID 19. Staff and students continue to be very resilient.
- Navigating how to work with our youth via online distance learning.
- Challenge: Last minute notice of school closure added more pressure (3/13/2020) also internet connection.
- Literacy: Strength of our staff, Intervention and being able to see how our students are improving.
- Community team building with staff went well.
- March madness door competition: Every leadership class decorated their door and brought students/staff together. The winner received a pizza party and ice cream.
- Presentations of learning (Virtual): More technology based and this is an opportunity for our students / Date: TBD
- The planning has started in regards to volunteers for presentations of learning
- Graduation Planning: What will this look like? How do we celebrate our graduates?
- Basketball hoop donation: Students are excited and happy.
- Alameda Unified District never showed up to conduct a site visit due to COVID 19.
- State has stopped all assessment: charter renewal
- Public health safety/ State has allowed grade school on a pass/fail system.
- School bell calendar/Calendar/Staffing: No increases yet due to the situation that we are in.
- Plan for the start of the first date of the 2020-2021 school year is August 10 2020.
- How are we being inclusive of all families? Parent square notifications, making sure that they know any updates of what is going on, powerschool notifications.
- How can we include families of every background to family meetings and other school events.
- Finding a way in connecting with families through a webinar/workshop. Board members can support and connect with Alternatives In Action. There is access to resources for families and students.

- 50 billion in activity by philanthropy in Education, we must use this resource. The more we share the stronger our network becomes. Open it up to everyone not only AIAHS, but every high school.

## **6. Information/Action**

### **6.1 EdTec Financial Presentations**

- Average daily attendance, M6 dip and M7 there was a high peak. Much better than anticipated.
- Forecast: \$9,000.
- There's a cushion for extra spending in different areas.
- Staff changes: Intervention supports
- Seneca: Changes during these online distance learning how is this working? We have been able to support daily support to students with IEPs.
- Monthly cash balance: Line of credit has been fully repaid. How do we keep our credit with Bank of Marin.
- Governors executive order on COVID-19 School Closure: Continue to fund schools and continue to pay employees.
- Bill 117 Essential staff permitted to work on site, public lottery should be held by livestream and recorded.
- CARES Act: 13.28 billion for k-12. Formula allocation based on title I. Application to be created and state to apply. Funds for technology mental health training etc.
- Rocky Landscape: larger expense for CA is education. As state revenue goes down, the funding for schools goes down as well. State relies on income taxes, we do not know yet what will happen. Another impact, June there will be a budget that needs approval. Re approval early august and continue do re approve as budget changes.
- Budget Assumptions: Grant was granted to AIAHS. Hope that ADA improves. In house clinician and janitorial as well.

### **6.3 Approve auditor: Proposal to use Eide Bailey as auditor for**

Motion to approve: Abigail

Seconded: Tracey

All in Favor: Gena, Asia, Aileen

Opposed: None

### **6.5 Seat Max Aggrey to the Alternatives in Action Board of Directors.**

Motion to approve: Gena

Seconded: Tracey

All in Favor: Abigail and Asia

Opposed: None

Abstentions: None

### **6.6 Board Fellows presentation meetings**

- Interviews with Board Members and ed tec and other 2 non profit
- Team work
- Board member onboarding
- Next steps: how do we track fundraising expectations and how much. Attendance. Involvement at the school. Preparedness of meetings.
- Evaluation/feedback

## **7. Acknowledgements & Adjourn Meeting**

Motion to approve: Tracey

Seconded: Abigail

All in favor: none

Opposed: none

Abstentions: none

## **Meeting Adjourned at 8:02 pm**

The Board of Directors will provide disability-related modifications or accommodations as needed to any member of the public who wishes to participate in its meetings, upon advance notice. Please call 510-748-4314.

Alternatives in Action Board of Directors  
**Minutes of the Board of Directors – Special Meeting**  
May 13, 2020 5:00 pm to 6:00 pm  
(Alternatives in Action High School, 6221 E 17th Street, Oakland, CA, 94621)

Call In Information  
Join Zoom Meeting

<https://zoom.us/j/862931906>  
Meeting ID: 862 931 906

+1.669.900.6833

**Board Members Present:** Katharine Earhart, Crystal Cheng, Gena Kurzfeld, Tracey Edwards Moore, Aileen Throne, Abigail Edelman,

**Board Absent:** Asia Laigo

**Staff Members Present:** Phung Lai, Kenia Rodriguez

**Parent Members Present:** None

**Youth Members Present:** None

**Guests Present:** Bryce Flemming, Alejandra Rodriguez, Geoffrey Easling, Ellen Kimball, Max Aggrey

**1. Welcome! Call to Order; Approval of Agenda (Action/Activity)**

Meeting was called to Order at 5:04 pm

Motion to approve agenda: Abigail

Seconded by: Max

All in favor: Tracey, Crystal, Aileen, Katharine

All opposed: None

Abstentions: None

**3. Public Comments**

No comments from the general public

**4. Information/Action**

Discuss and approve SBA PPP Loan

SBA PPP has hold harmless clause

When does the loan need to be repaid?

Many other charter schools are applying

Motion to approve: Tracey

Seconded: Crystal

All in favor: Gena, Max, Abigail, Aileen, Katharine

Opposed: None

Abstentions: None



## **7. Acknowledgements & Adjourn Meeting**

Motion to approve: Tracey

Seconded: Abigail

All in favor: Max, Katharine, Gena, Aileen, Crystal

Opposed: None

Abstentions: None

## **Meeting Adjourned at 5:33 pm**

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