



Alternatives in Action Board of Directors - High School Governing Committee Meeting

Date: January 23, 2019

Meeting Time: 6:00 p.m. – 7:45 p.m.

Location: Alternatives in Action High School, 6221 E. 17th St., Oakland, CA 94621

Public Session Agenda Items	Time	Lead
1. Welcome! Call to Order; Approval of Agenda (Action)	6:00	Greta
2. Consent Calendar (Action) 2.1 Resolution to approve the November 7, 2018 minutes (attached)	6:02	Greta
3. Public Comment: We welcome comments from the general public on non-agendized items.	6:05	Greta
4. Director's Report (Information/Discussion) Logan and Phung will share school-wide updates. 4.1 Director's Report (attached)	6:10	Logan & Phung
5. Staff Report (Information/Discussion) Asia will share school-wide updates from the teachers perspective.	6:18	Asia
6. Student Report (Information/Discussion) Students will share school-wide updates from the student's perspective.	6:25	Students
7. WASC (Information/Discussion) Discussion and information around Alternatives in Action High School's WASC visit. Preparation for the Governing Committee around the WASC visit. 7.1 WASC Self-Study Memo (attached) 7.2 WASC Self-Study (attached)	6:30	Logan
8. Compliance & Accountability (Discussion) Mapping out what need to happen for the remainder of the school year in regards to compliance and accountability requirements.	7:15	Phung & Logan
9. Board Comments on Non-Agendized Items This is an opportunity for the Board to raise questions or requests for topics to be addressed in future meetings.	7:40	Greta

10. Closing: Review Next Steps, Acknowledgments & Adjourn	7:45	Greta

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Alternatives in Action Board of Directors
Minutes of the Governing Committee Meeting
November 7, 2018 @ 6:00 pm to 6:15 pm
(Conference Call: 800-356-8278 / Access Code: 409428)

Governing Committee Members Present: Jared Joiner, Steve Scheier, Veda Bartlow, Greta Brownlow, Shady Shahid (present, but does not count towards quorum)

Governing Committee Members Absent: none

Advisory Governing Committee Members Present: none

Staff Members Present: Robert Vidana, Phung Lai, Logan Manning

Guests Present: none

1. Welcome! Call to Order; Approval of Agenda (Action/Activity)

Meeting was called to order at 6:06pm

Motion to approve: Steve Scheier

Seconded: Veda Bartlow

All in Favor: Jared Joiner, Steve Scheier, Veda Bartlow, Greta Brownlow

All opposed: none

Abstentions: none

Absent: none

2. Approval of the August 22, 2018 Governing Committee Minutes:

Motion to approve: Steve Scheier

Seconded: Jared Joiner

All in Favor: Jared Joiner, Steve Scheier, Greta Brownlow

All opposed: none

Abstentions: Veda Bartlow

Absent: none

3. Public Comment

No comments from the general public.

4. LCFF Local Indicators (Information/Action)

- For Standard 1, we change to "met".
- Logan Manning reviews answers to local indicators.
- [To Do]: Logan Manning will explain priority 4 and 5 at a later date when more information is available.

Motion to approve: Steve Scheier

Seconded: Jared Joiner

All in Favor: Jared Joiner, Steve Scheier, Veda Bartlow, Greta Brownlow
All opposed: none
Abstentions: none
Absent: none

5. Board Comments on Non-agendized Items

6. Closing: Review Next Steps, Acknowledgements & Adjourn

Meeting Adjourned at 6:15

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**Alternatives in Action High School
Directors' Report
January 23, 2019**

Program Updates and Highlights

- College acceptances
- WASC Visit
- Winter Talent Show
- SEL classes

Enrollment/Recruitment and Attendance

- Enrollment is currently at 188. ADA for the year is at 172.99

Staffing and Schedule

Staffing Updates

AIA Executive Leadership released two staff serving the high school: Carmen Rivera and Oriana Ides. We are working on a plan to provide the required ERMHS services to our youth since Oriana was providing these services.

Due to personal reasons, Ashley Coleman gave notice of resignation on December 19 and her last day was December 21. Logan Manning is currently covering her three sections of Geometry until we can find another solution. As the committee is aware, there is a severe shortage of math teachers in the Bay Area. We have increased Loryn Estrada from .6FTE to 1.0FTE so that she can teach Ashley's two section of Agricultural Biology.

Blended Learning

We are struggling with our online math program. No students were able to successfully complete the online course in S1, even with the onsite tutors. We are adjusting our approach for S2 to include having Nimka Kurzfeld support with lesson planning and support for Edgar and Ed (math tutors) so that we can be less reliant on the online instruction.

Strategic Planning

We will have our WASC visit from February 10-13, 2019. Logan submitted the WASC Self-Study on December 17, 2018.



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Phone: (510) 748-4314

Memo

TO: Alternatives in Action Governing Committee
From: Logan Manning
Date: January 23, 2019
Re: WASC Self-Study

Background:

As part of the WASC Focus on Learning Self Study process, the school is required to engage all stakeholders in an honest assessment of our progress toward our goals. The Governing Committee and full board play an important role in the governance of the school. The WASC committee will be meeting with board members on February 12, 2019 from 8am until 9am to discuss issues related to governance. Committee members will base their questions on the self-study and they are looking to see that there is alignment between what we reported in the study and what stakeholders report in focus groups.

Next Steps:

Prior to the January 23rd meeting, please read chapters 1, 2, 3 (section A only), 4, and 5. In preparation for our discussion, please identify information you want to highlight for the committee, information we need to be prepared to modify based on the current crisis at AIA, and any questions you would like leadership to address prior to the WASC visit.



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Memo

TO: Alternatives in Action Governing Committee
From: Logan Manning
Date: January 23, 2019
Re: Compliance Needs

Background:

In the past, there have been supports available for completing the LCAP report. The LCAP is a heavy lift that requires extensive data analysis. We are looking to the Governing Committee to help us in mapping out the process to complete the LCAP report given that the organization will not be hiring a data analyst.

Next Steps:

In the Governing Committee meeting we will map out needs for LCAP and other reporting and compliance. Identify a budget for any additional support we will need. We need a plan for how to report on the budget and there needs to be a person or team in place to handle this.