



**Meeting of the Alternatives in Action Board of Directors**  
Tuesday, January 29, 2019 at 6:30 pm  
Alternatives in Action High School, 6221 E. 17<sup>th</sup> St., Oakland, CA 94621

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Alternatives in Action (“AIA”) welcomes your participation at AIA Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of AIA in public. Your participation assures us of continuing community interest in AIA. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes and total time allotted to non-agenda items will not exceed sixteen (16) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 2640 International Blvd. Oakland, CA 94601.

***In compliance with the Americans with Disabilities Act (ADA) and upon request, Alternatives in Action may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director’s office.***

Agenda Items	Time	Lead																																													
<p><b>1. Welcome! Call to Order</b> Meeting was called to order by the Board President at _____.</p>	6:30	Katharine																																													
<p><b>2. Roll Call</b></p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">Present</th> <th style="width: 20%; text-align: center;">Absent</th> </tr> </thead> <tbody> <tr><td>Katharine Earhart</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Crystal Cheng</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Dominic McDonald</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Donna Fletcher</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Beatriz Rojas</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Jay Ryder</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Shady Shahid</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Tracey Edwards Moore</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Veda Bartlow</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Steve Scheier</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Jared Joiner</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Shelley Yim</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Abigail Edelman</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Asia Laigo</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> </tbody> </table>		Present	Absent	Katharine Earhart	_____	_____	Crystal Cheng	_____	_____	Dominic McDonald	_____	_____	Donna Fletcher	_____	_____	Beatriz Rojas	_____	_____	Jay Ryder	_____	_____	Shady Shahid	_____	_____	Tracey Edwards Moore	_____	_____	Veda Bartlow	_____	_____	Steve Scheier	_____	_____	Jared Joiner	_____	_____	Shelley Yim	_____	_____	Abigail Edelman	_____	_____	Asia Laigo	_____	_____	6:31	Katharine
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<p><b>3. Communications</b> <i>Oral Communications</i> – Agenda items only: no individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.</p>	6:35	Katharine																																													
<p><b>4. Consent Calendar (Action)</b> All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.</p> <p>4.1 Approval of the Minutes from the January 10, 2019 Board Meeting (attached)</p>	6:51	Katharine																																													
<p><b>5. Closed Session</b></p> <p><b>Conference with Legal Counsel – Anticipated Litigation</b> Significant exposure to litigation pursuant to subdivision (b) of Section</p>	6:55	Katharine																																													

54956.9: One Case		
<p><b>6. Open Session</b></p> <p><b>Report on Action in Closed Session</b> Include the vote or abstention of every member present</p>	<b>7:20</b>	<b>Katharine</b>
<p><b>7. Consideration of Plan to Reorganize</b> Discussion and planning around the results of the closed session conversation and its impact on 2018-19 and 2019-20 fiscal years.</p>	<b>7:25</b>	<b>Katharine</b>
<p><b>8. Alternatives in Action High School Update (Information/Discussion)</b> Phung, Logan, and members of the Governing Committee will provide an update on student performance, teacher morale, and the upcoming WASC visit.</p> <p>Phung and Logan will coach the Board on what to expect and how to prepare for the WASC visit.</p> <p>Update on role of the Board for POLs and graduation</p>	<b>7:40</b>	<b>Phung/Logan/ Governing Committee</b>
<p><b>9. Financial Outlook (Information/Discussion)</b> A cash flow assessment of the financial outlook for Alternatives in Action for the remainder of the 2018-19 fiscal year.</p>	<b>8:00</b>	<b>Robert</b>
<p><b>10. Human Capital Update (Information/Discussion)</b> Lakeisha and Suzanne will provide an update on staff released, an update on human resource trainings that have been conducted, and a glance at any current areas of HR risk for the organization.</p>	<b>8:10</b>	<b>Suzanne &amp; Lakeisha</b>
<p><b>11. Consideration of Vacation &amp; Sick Leave Policy (Information/Discussion)</b> Discussion of vacation time accrual for staff and its fiscal impact on the organization.</p>	<b>8:20</b>	<b>Suzanne &amp; Lakeisha</b>
<p><b>12. Job Search Support (Discussion)</b> The Board will discuss what options exist for the Board to support staff who have just recently been released or will be released at the end of the school year with job search support.</p>	<b>8:30</b>	<b>Katharine</b>
<p><b>13. Acknowledgements &amp; Adjourn Meeting</b></p>	<b>8:35</b>	<b>Katharine</b>

Alternatives in Action Board of Directors  
**Minutes of the Regular Meeting of the Board of Directors Meeting**  
**January 10, 2019 - 6:30 pm to 8:30 pm**  
(Alternatives in Action, 2640 International Blvd., Oakland, CA 94601)

**Board Members Present:** Crystal Cheng, Steve Scheier, Beatriz Rojas, Jared Joiner, Abigail Edelman, Shelley Yim, Jay Ryder, Asia Laigo, Dominic McDonald, Katharine Earhart, Tracey Edward

**Board Members Absent:** Donna Fletcher, Greta Brownlow, Shady Shahid

**Staff Members Present:** Lakeisha Luckett, Robert Vidana, Suzanne Tan, Logan Manning, Phung Lai

- 1. Welcome! Call to Order; Approval of Agenda (Action/Activity)** Meeting was called to order at 6:38pm

Motion to approve agenda: Dominic McDonald

Seconded by: Shelley Yim

All in favor: Crystal Cheng, Steve Scheier, Beatriz Rojas, Jared Joiner, Abigail Edelman, Shelley Yim, Jay Ryder, Asia Laigo, Dominic McDonald, Katharine Earhart, Tracey Edwards

Opposed: none

Abstentions: none

- 2. Approval of the Consent Calendar**

Motion to approve consent calendar: Dominic McDonald

Seconded by: Steve Scheier

All in favor: Crystal Cheng, Steve Scheier, Beatriz Rojas, Jared Joiner, Asia Laigo, Dominic McDonald, Katharine Earhart, Tracey Edwards Moore

Opposed: none

Abstentions: Abigail Edelman, Shelley Yim, Jay Ryder

- 3. Oral Communication**

Overview of McClymonds updates, ECEC updates, program updates, organizational updates.

- 4. Convene to Closed Session**

Board members hold discussion in closed session.

- 5. Convene to Public Session**

No actions taken and nothing to report out.

**Meeting Adjourned at 9:26pm**

**Board Minutes approved by:**

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**Crystal Cheng, Secretary**

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**Date**