



**Alternatives in Action High School**  
PREPARING YOUTH FOR COLLEGE, CAREER AND COMMUNITY

**Alternatives in Action Board of Directors - High School Governing Committee**  
**Meeting of November 30, 2016 Time: 5:30 p.m. – 7:00 p.m.**  
**Location: Alternatives in Action High School, Room 4**  
**6221 E 17<sup>th</sup> St, Oakland, CA**

<b>Public Session Agenda Items</b>	<b>Time</b>	<b>Lead</b>
<b>1. Welcome! Call to Order; Approval of Agenda (Action)</b>	<b>5:30</b>	<b>Joe</b>
<b>2. Consent Calendar (Action)</b> 2.1 Approval of the October 12, 2016 Minutes (attached)	<b>5:35</b>	<b>Joe</b>
<b>3. Public Comment:</b> We welcome comments from the general public on non-agendized items.	<b>5:40</b>	<b>Joe</b>
<b>4. LCAP Engagement Plan (Information/Discussion)</b> Logan will update board on progress toward LCAP goals and priorities for upcoming quarter. 4.1 LCAP Engagement Plan 2016-17 (attached)	<b>5:45</b>	<b>Logan</b>
<b>5. Director's Report - Staffing &amp; Program Updates (Information/Discussion)</b> Logan Manning and Phung Lai will discuss the recruitment and enrollment plan and will elicit feedback from the board on how to continue to serve our target population of youth who have not been served in other school settings. 5.1 AIAHS Dashboard (attached)	<b>5:55</b>	<b>Phung &amp; Logan</b>
<b>6. Staff Report</b> Staff representative, April Angeles, will provide staff updates	<b>6:30</b>	<b>April</b>
<b>7. Board Comments on Non-Agendized Items</b> This is an opportunity for the Board to raise questions or requests for topics to be addressed in future meetings.	<b>6:40</b>	<b>Joe</b>
<b>Closing: Review Next Steps, Acknowledgments &amp; Adjourn</b>	<b>6:50</b>	<b>Joe</b>

*The High School Governing Board Committee will provide disability-related modifications or*

*accommodations as needed to any member of the public who wishes to participate in its meetings, upon advance notice. Please call 510-748-4314 ext. 301*



# Alternatives in Action High School

PREPARING YOUTH FOR COLLEGE, CAREER AND COMMUNITY

Alternatives in Action Board of Directors

## Minutes of the Governing Committee Meeting

October 12, 2016 5:30 pm to 7:00 pm

(Alternatives in Action High School, 6221 E. 17<sup>th</sup> Street, Oakland CA 94621)

**Governing Committee Members Present:** Rita Trumbo, Patricia Murillo, Joe Feldman, Shady Shahid, Ime Ekanem

**Governing Committee Members Absent:** none

**Advisory Governing Committee Members Absent:** Maria Robles (Governing Committee DELAC Parent Representative)

**Staff Members Present:** Oriana Obligacion, Phung Lai (Co-Director), Logan Manning (Co-Director), Robert Vidana (note taker), April Angeles

### 1. Welcome! Call to Order; Approval of Agenda (Action/Activity)

Meeting was called to order at 5:35

Motion to approve: Rita Trumbo

Seconded: Shady Shahid

All in Favor: Joe Feldman, April Angeles

All opposed: none

Abstentions: none

Not present: Patricia Murillo, Ime Ekanem

### 2. Approve consent calendar.

Motion to approve: Rita Trumbo

Seconded: Joe Feldman

All in Favor: none

All opposed: none

Abstentions: Shady Shahid, April Angeles

Not present: Patricia Murillo, Ime Ekanem

### 3. Public Comment

No comments from the general public.

### 4. Reach Institute Partnership Policy (Information/Action)

Please see Reach Teaching Academy – Intern Teacher Credential Program roster (attached). Discussion: Reach student enrollment is at 85 credential students, and was only 48 two school years ago. WASC accreditation timeline – granted eligibility to apply for WASC in March 2014. Just achieved candidacy to become accredited. On the path to become a standalone agency.

**Action Resolution:** Resolution by the Governing Committee to recommend to the Board to approve the District intern credential roster as presented.

Motion: Rita Trumbo

Seconded: Ime Ekanem

All in Favor: Patricia Murillo, Joe Feldman, Shady Shahid

All opposed: none

Abstentions: none

#### 5. Director's Report - Staffing & Program Updates (Information/Discussion)

- Please see Director's report (attached).
- Some fluctuation with enrollment. To date, we are at 175. Stopped enrolling at the 5<sup>th</sup> week of school.
- Struggling with absenteeism. Reasons: some students have violated probation, some have left the country, and others are sick.
  - i. ADA is 157.7.
  - ii. Discussion about how ADA is calculated. May have to make some cuts as a result of the ADA. Discussed strategies to attack absenteeism.
  - iii. Unusually high truancy. September is the best ADA month.
  - iv. What can we do different to plan for this happening so that we don't have to make mid-year adjustments?
    - 1. Finance committee may have to revisit budget.
    - 2. Joe is frustrated at cuts that have to be made on a budget that is already conservative. Recognizes that the population is difficult. It's hard to build a budget that will have to continuously be revisited for a cut.
    - 3. \$30,000-\$50,000 shortfall
- School is surprised by the enrollment issue, which is those who said they would come but then ended up not coming or go to another school.
- What efforts exist for mid-year recruitment? How do we get numbers up?
  - i. We do have a wait-list and plan to call parents to let them know there is space for next semester.
  - ii. We have decided to start enrolling sooner. Also, PM states there is some padding in the budget. No position cutting, but probably have to cut elsewhere.
- Haven't been able to test the whole school due to technology issues.
- Discussion around goals and interventions for test takers.
- Lower scores because of the type of students we accept, but it's a huge task to increase their numbers. The data from other sites is consistent with our numbers though,

indicating structural issues. Parents and students have had bad experiences with other schools, but appreciate our school because we interact with youth positively.

- i. Rita wants a breakdown by students, not just percentages.
- Donation from a professor of \$1000 for literacy circles.
- More African-American students and more new-comers from Latin America.
- Joe wants updated data from the new scores at the next meeting.

## **6. Staff Updates**

- Lesson Study. First time teachers were to break up by departments for feedback. Each teacher received 1 hour of feedback over their lessons.
- Internet issues have had an impact on morale and teacher productivity since folks have had to resort to phones.
  - i. Rita: Are there confidentiality issues with teachers accessing student data on phones?

## **7. College Readiness Block Grant Funding Plan (Information/Action)**

Please see Resolution to approve the College Readiness Block Grant Plan (attached)  
Discussion: Recommendation to send to the full board in November 1<sup>st</sup>? We don't have to since it is one-time funding. No matter what, we are getting \$75,000 for two years. \$40,000 this year, and \$35,000 next year. It will free up some money for us to create other opportunities. We can also use the money to help with some of what was shared regarding the ADA earlier. Discussion of questions to be asked as a result of ADA. Not sure what to do. This is auditable, so maybe not include it formally in minutes then push to consent calendar because we may have to make a change to it because of ADA. PM wants to withdraw it and present it again.

## **8. Board Comments on Non-agendized Items**

Met last month to discuss workplan that Joe created for the Governing Committee, but never approved it.

Motion to approve Governing workplan in draft form from August 30<sup>th</sup>.

Approve: Rita Trumbo

Seconded: Joe Feldman

All in Favor: Patricia Murillo, Shady Shahid, Ime Ekanem

All opposed: none

Abstentions: none

Looking for representation on the Executive committee from the Governing committee. Rita is asking for just one person to be a part of it as a delegate. Shady wants to have a discussion about this possibility.

## **9. Closing: Review Next Steps, Acknowledgements & Adjourn**

- Updated College Readiness Block Grant Plan
- Updated dashboard for AIAHS

- Questions Shady wants answers: What does enrollment and engagement look like at the school? What is working? Chronic Absenteeism?
- What are some proposals to how we can still improve test scores with the current student body even though we are losing money?
- Did further into the data to further distinguish something and show how it is working.
- We may have to add a December meeting

**Meeting Adjourned at 7:05 pm**

*The High School Governing Board Committee will provide disability-related modifications or accommodations as needed to any member of the public who wishes to participate in its meetings, upon advance notice. Please call 510-748-4314 ext. 301*



**LCAP Engagement Plan 2016-2017**

**Goal 1:** Increase student achievement for ALL students to have the skills necessary to be prepared for college and career.

**Goal 2:** Develop student leadership and engagement to improve student learning.

**Goal 3:** AIAHS graduates are prepared to be successful in college and careers, and to be contributing members and leaders in their community.

**Goal 4:** AIAHS academic coaches will hold a valid California Teaching Credential with appropriate English learner authorization as defined by the California Commission on Teacher Credentialing

**Goal 5:** Ensure that all students have access to basic services.

**Achievements:**

We have rolled out literacy intensive for ninth grade students who are reading far below grade level (grades 3-6 on SRI). Students in the intervention target range were tested using Running Records and small groups of 2-4 students were created based on the results. A total of 10 ninth grade students are participating in the literacy intensive 2x/week for 40 minutes each with the goal of increasing SRI scores by at least 100 points. (Goal 1)

We launched an English Language Development Humanities class to meet the needs of our newcomer students. With a class size of 14, the purpose of this class is to offer intensive language supports to youth who are at level 1 or 2 on the CELDT. (Goal 1)

Partnership with Seneca has bolstered our academic services for youth with special needs. (Goal 1, 3, 5)

Partnership with Youth Alive has supported improvements in school culture and climate by helping us hold circles with youth at risk of gang involvement. We believe this work will help reduce suspensions and expulsions and promote school safety and increased youth leadership. (Goal 2, 3)

**Plans:**

Logan will attend AUSD’s Constructing Meaning training to support work with our ELL population. This work will particularly target our long-term language learners across the curriculum with the goal of increasing the number of youth who are reclassified by offering strategic language supports in all classrooms to meet the needs of ELL students. (Goal 1)

**AIAHS Data Calendar**

<b>Assessment</b>	<b>For whom?</b>	<b>x/year</b>	<b>Dates</b>
NWEA/MAP	9-11 grade	2x	November

CAASPP	All 11th grade	1x	
SRI	9th and 10th grade	3x	September, December, April
SMI	9th grade	3x	September, December, April
Running Records	9th graders reading far below grade level	on- going	Beginning in October
CELDT	All ELL	1x	October
School-wide Writing Assessment	All students	2x	October
Student Survey	All students	2x	December, June
ASAM Survey	All students	1x	December
Parent Survey	All parents	2x	December, June

**2016-2017  
AIAHS GOV COMMITTEE DASHBOARD**

<b>Demographic Summary</b>		Prior Year Total	Current Year Actual					
Free & Reduced Lunch Rate		156						
ELL status		88 (56%)	52%					
ASAM identified		1	Survey to be administered in January					
<b>Attendance/Enrollment (quarterly)</b>		Prior Year Total (P-Annual)	Goal	Q1	P1	P2	Current Year	Q1
Number Youth Enrolled		172	180	170	165	178	180	
Average Daily Attendance HS		149.90	165	152.8	150.69	147		157
Chronic Absenteeism		22% of students missed 10% or more of school year (39 students)	Reduce chronic absenteeism to 18%					
		Prior Year	Prior Year					
<b>Course Success</b>		Sem 1	Sem2					
% Passing all classes		Awaiting data from EdTech						
% 1 Course Failure								
% 2+ Course Failure								
<b>Annual Academic Data</b>		Prior Year Total	2016-2017 Goal	Year End Actual				
% ELL met target (1 level increase)		52%	56%					
Graduation Rate		from 14-15 54.2%	60%					
% of Seniors accepted to 4-year college		29%	50%					
% Completed Internship			40 youth participate %					
<b>Staff Retention</b>		Prior Year	YTD Actual	Yearly Goal				
% Retained from Prior Year		74%	1	goal of 70%				
% Not offered renewed contract or terminated		4%	0	less than 30%				

**2016-2017**  
**AIAHS GOV COMMITTEE DASHBOARD**

Other Assessments	Prior Year Actual	Yearly Goal 2016-2017	Current Year Fall	Current Year Spring
NWEA ( also known as MAP test)	Math: 59% Reading: 56%	60% .5+ growth		
<b>CAASPP (Only administered in 11th grade)</b>	ELA Actual: 11% Standard Met; 25% Standard Nearly Met			
<b>Math</b>				
Standards Met	9%	5%		
Standards Nearly Met	9%	15%		
Standards Not Met	82%			
<b>English</b>				
Standards Met	11%	8%		
Standards Nearly Met	25%	20%		
Standards Not Met	64%			
<b>SRI (Reading Inventory)</b>	Current year			
	9th	10th Grade		
Advanced (above grade level)	0	0%		
Proficient (at grade level)	14%	22%		
Basic (between 5th-8th grade level)	25%	38%		
Below Basic (beginning readers through 4th grade)	61%	40%		
<b>SMI(math inventory) for 9th grade*</b>				
Advanced (above grade level)	0			
Proficient (at grade level)	0			
Basic (between 5th-8th grade level)	15%			
Below Basic (beginning readers through 4th grade)	85%			

\*We need to administer make up tests for students who were absent so these numbers will shift

METRIC	DESCRIPTION
<b>Demographic &amp; Attendance</b>	
Free & Reduced Lunch Rate	Family income data collected annually to qualify students for the free & reduced lunch rate in California. Used as key indicator for low income status in California.
ELL Status	English Language Learner status for students is determined annually through the California English Language Development Test (CELDT).
ASAM identified	Alternative Schools Accountability Model (ASAM) is a school designation based on school student population meeting set criteria determining risk level of students. 70% of student body must meet at least one of 6 key indicators to be designated as ASAM (ex. recovered dropout, foster care history, parenting teen, truant, juvenile justice involvement, grade retention)
Enrollment	Student enrollment number
Average Daily Attendance (ADA)	Attendance rate for charter schools is based on the number of students who attend at least one class a day. The budget is determined by the school's ADA not the enrollment.
SuccessLink renewal rate	Percentage of SuccessLink members who renew their memberships; the calculation is based on those whose memberships end during the given time period
<b>Course Success</b>	
1+/2+ Course Failure	2 course failures during the year is a key indicators of probability of dropping out of high. Students most likely to continue and succeed in a 4-year college would maintain no course failures and a 3.0 grade point average.
<b>Annual academic data</b>	
% ELL met target (1 level increase)	English Language Learner students are given an English level score annually through the CELDT from 1-5. Students should move 1 level annually eventually being reclassified out of ELL status.
% Grade promotion	Number of students promoted a the end of the year to the next grade level.
Graduation rate	State definition is the number of students who entered 9th grade and graduated on time with their cohort 4 years later.
<b>Other assessments</b>	
CSU Math Placement	11th & 12th graders take this exam to determine their math level and whether they could place into college level math v. remediation classes.
NWEA - MAP	Pre and post test provided to all 9th and 10th graders to determine their academic skill level growth in English Language Arts and math.
Scholastic Reading Index (SRI)	SRI will be administered 3x a year with a baseline taken in September.