



**Alternatives in Action Board of Directors - High School Governing Committee**  
**Meeting of February 8, 2017 Time: 5:30 p.m. – 7:00 p.m.**  
**Location: Alternatives in Action High School, Room 4**  
**6221 E 17<sup>th</sup> St, Oakland, CA**

<b>Public Session Agenda Items</b>	<b>Time</b>	<b>Lead</b>
<b>1. Welcome! Call to Order; Approval of Agenda (Action)</b>	<b>5:30</b>	<b>Joe</b>
<b>2. Consent Calendar (Action)</b> 2.1 Approval of the November 30, 2016 Minutes (attached) 2.2 Approval of the December 12, 2016 Minutes (attached)	<b>5:35</b>	<b>Joe</b>
<b>3. Public Comment:</b> We welcome comments from the general public on non-agendized items.	<b>5:40</b>	<b>Joe</b>
<b>4. Data Dashboard Update</b> Logan will update board on school data 4.1 Data Dashboard (attached)	<b>5:45</b>	<b>Logan</b>
<b>5. Director's Report - Staffing &amp; Program Updates (Information/Discussion)</b> Logan Manning and Phung Lai will discuss staffing updates and actions taken since last meeting. Directors will elicit feedback from the board on how to address chronic absenteeism. We would also like to discuss the relationship between our mission and the requirements of grants that we accept.	<b>5:55</b>	<b>Phung &amp; Logan</b>
<b>6. Staff Report</b> Staff representative, April Angeles, will provide staff updates	<b>6:30</b>	<b>April</b>
<b>7. Board Comments on Non-Agendized Items</b> This is an opportunity for the Board to raise questions or requests for topics to be addressed in future meetings.	<b>6:40</b>	<b>Joe</b>
<b>Closing: Review Next Steps, Acknowledgments &amp; Adjourn</b>	<b>6:50</b>	<b>Joe</b>

*The High School Governing Board Committee will provide disability-related modifications or accommodations as needed to any member of the public who wishes to participate in its meetings, upon advance notice. Please call 510-748-4314 ext. 301*



## Alternatives in Action High School

PREPARING YOUTH FOR COLLEGE, CAREER AND COMMUNITY

Alternatives in Action Board of Directors

### Minutes of the Governing Committee Meeting

November 30, 2016 @ 5:30 pm to 7:00 pm

(Alternatives in Action High School, 6221 E. 17<sup>th</sup> Street, Oakland CA 94621)

**Governing Committee Members Present:** Rita Trumbo, Joe Feldman, Shady Shahid, April Angeles, Greta Brownlow

**Governing Committee Members Absent:** Ime Ekanem

**Advisory Governing Committee Members Absent:** Maria Robles (Governing Committee DELAC Parent Representative)

**Staff Members Present:** Phung Lai (Co-Director), Logan Manning (Co-Director), Robert Vidana (note taker), Oriana Obligación

#### 1. Welcome! Call to Order; Approval of Agenda (Action/Activity)

Meeting was called to order at 5:31

Motion to approve: Joe Feldman

Seconded: April Angeles

All in Favor: Shady Shahid, Greta Brownlow

All opposed: none

Abstentions: Rita Trumbo

#### 2. Approve consent calendar

Amendment to change “Joe is frustrated” to “committee chair expresses concern” in the minutes from the October 12th Governing Committee.

Motion to approve: Joe Feldman

Seconded: Shady Shahid

All in Favor: April Angeles

All opposed: none

Abstentions: Rita Trumbo, Greta Brownlow

#### 3. Public Comment

No comments from the general public.

#### **4. LCAP Engagement Plan (Discussion/Information)**

- Please see document (attached).
- Discussion:
  - Logan presented an update with data and answered any questions from the Board regarding LCAP.
  - Logan will give updates every meeting within the dashboard format.

#### **5. Director's Report - Staffing & Program Updates (Discussion/Information)**

Please see report (attached).

- Current year enrollment is 156.
- Logan will provide updated SRI scores at the next Governing Committee.
- Staffing Update: College and Career Counselor is leaving December 14th. We are exploring ways to mitigate the impact this will have on our students.
- Phung: Active outreach is going on at middle schools.
- Dilemma: how do we serve the students we serve and maintain our ADA?
  - Will need to recruit in Alameda.
  - Can we partner with a feeder middle school?
  - How do we become a pipeline to other charter middle schools?
  - We should leverage our programming with CTEIG and CPT2.
  - We need to revamp the marketing of the school. It has to be more than just the "bad kids school".
  - What is our position in comparison to others? Let's own who we are. We take the troubled kids and make them better.
  - Who is our audience when we create our literature?
  - We should create more of a mobile and online presence to outreach to students.
  - How do we have more of an online presence?
  - We are one of the few continuation schools that offer A-G courses.
  - We don't need one narrative; we need many narratives for the different audiences that we have. Thus, we need different types of marketing materials.
  - We've been having a steady stream of newcomers to the United States from Mexico and Central America.
  - It makes sense to target the nearer high schools.
  - No matter what marketing we have, at the end of the day, the students have to also want to be here. We also need to hit them and target them better.
  - Every student who speaks well of AIAHS always mention their relationship with staff. So, how do we showcase that relationship and make them ambassadors?
  - Should connect with probation.
  - Part of the marketing should highlight that this is a school for students by

students.

- We need to manage the marketing in pieces and be strategic about it.
- Need to create a plan for how to create a budget for marketing. Don't skimp on this.

## **6. Staff Updates**

Please see Director's Report (attached)

- Staff spending a lot of time with supporting Seniors around submitting college applications.
- Issues with technology, especially around a need for Chromebooks or used computers.
- Staff appreciation by the Board would look like the Board attending staff meetings and engaging with teachers. As well as thank you letters from the Board or gift baskets.

## **7. Board Comments on Non-agendized Items**

No Comments

## **8. Closing: Review Next Steps, Acknowledgements & Adjourn**

- Oriana will send out an e-mail to the Board around seeking used technology for the school.
- Governing Committee to report back in January's Board meeting about how to appreciate staff.
- Board will write holiday cards to AIAHS staff during the December 16th staff meeting.

### **Meeting Adjourned at 7:04 pm**

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Alternatives in Action Board of Directors  
**Minutes of the Special Governing Committee Meeting**  
**December 12, 2016 @ 4:00 pm to 4:15 pm**  
(Alternatives in Action High School, 6221 E. 17<sup>th</sup> Street, Oakland CA 94621)

**Governing Committee Members Present:** Rita Trumbo, Shady Shahid, Ime Ekanem

**Governing Committee Members Absent:** Greta Brownlow, Joe Feldman, April Angeles

**Advisory Governing Committee Members Absent:** Maria Robles (Governing Committee DELAC Parent Representative)

**Staff Members Present:** Phung Lai (Co-Director), Robert Vidana (note taker), Oriana Obligación

**1. Welcome! Call to Order; Approval of Agenda (Action/Activity)**

Meeting was called to order at 4:00

Motion to approve: Shady Shahid

Seconded: Ime Ekanem

All in Favor: Rita Trumbo

All opposed: none

Abstentions: April Angeles

**2. Public Comment**

No comments from the general public.

**3. College Readiness Block Grant (Discussion/Action)**

- Pause on funding stream in October 12 meeting due to ADA. But we needed to address it.
- Funding will be for \$40,000 this year and \$35,000 next year.
- Rita: should we omit the "16-17" and just approve the grant-at-large?
- Add the 2016-17 school year to the grant.

*Resolution to recommend the College Readiness Block Grant Plan 2016-17 for approval by the AIAHS Governing Committee*

Motion to approve: Shady Shahid

Seconded: Ime Ekanem

All in Favor: Rita Trumbo

All opposed: none

Abstentions: April Angeles

**4. Board Comments on Non-agendized Items**

No Comments

**5. Closing: Review Next Steps, Acknowledgements & Adjourn**

**Meeting Adjourned at 4:14 pm**

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**2016-2017  
AIAHS GOV COMMITTEE DASHBOARD**

<b>Demographic Summary</b>	Prior Year Total	Current Year Actual							
Free & Reduced Lunch Rate	156								
ELL status	88 (56%)	52%							
ASAM identified	1	Survey to be administered in January							
<b>Attendance/Enrollment (quarterly)</b>	Prior Year Total (P-Annual)	Goal	Q1	P1	P2	Current Year Goal	Q1	Q2	
Number Youth Enrolled	172	180	170	165	178	180		174	
Average Daily Attendance HS	149.90	165	152.8	150.69	147		157	157	
Chronic Absenteeism	22% of students missed 10% or more of school year (39 students)	Reduce chronic absenteeism to 18%							
	Prior Year	Prior Year							
<b>Course Success</b>	Sem 1	Sem2							
% Passing all classes	Awaiting data from EdTech								
% 1 Course Failure									
% 2+ Course Failure									
<b>Annual Academic Data</b>	Prior Year Total	2016-2017 Goal	Year End Actual						
% ELL met target (1 level increase)	52%	56%							
Graduation Rate	from 14-15 54.2%	60%							

**2016-2017  
AIAHS GOV COMMITTEE DASHBOARD**

% of Seniors accepted to 4-year college	29%	50%			
% Completed Internship		40 youth participate %			
<b>Staff Retention</b>		Prior Year	YTD Actual	Yearly Goal	
% Retained from Prior Year	74%		1	goal of 70%	
% Not offered renewed contract or terminated	4%		0	less than 30%	
<b>Other Assessments</b>		Prior Year Actual	Yearly Goal 2016-2017	Current Year Fall	Current Year Spring
NWEA ( also known as MAP test)	Math: 59% Reading: 56%		60% .5+ growth		
<b>CAASPP (Only administered in 11th grade)</b>	ELA Actual: 11% Standard Met; 25% Standard Nearly Met				
<b>Math</b>					
Standards Met	9%		5%		
Standards Nearly Met	9%		15%		
Standards Not Met	82%				
<b>English</b>					
Standards Met	11%		8%		
Standards Nearly Met	25%		20%		
Standards Not Met	64%				



**2016-2017  
AIAHS GOV COMMITTEE DASHBOARD**

	Current year 9th September	10th Grade
<b>SRI (Reading Inventory)</b>		
Advanced (above grade level)	0	0%
Proficient (at grade level)	14%	22%
Basic (between 5th-8th grade level)	25%	38%
Below Basic (beginning readers through 4th grade)	61%	40%
<b>SMI(math inventory) for 9th grade*</b>		
Advanced (above grade level)	0	
Proficient (at grade level)	0	
Basic (between 5th-8th grade level)	15%	
Below Basic (beginning readers through 4th grade)	85%	

\*We need to administer make up tests for students who were absent so these numbers will shift

9th grade

<b>SRI (Reading Inventory)</b>	September	November	February	April	June
Advanced (above grade level)	0	0%			
Proficient (at grade level)	13%	8%			
Basic (between 5th-8th grade level)	25%	33%			

**2016-2017**  
**AIAHS GOV COMMITTEE DASHBOARD**

Below Basic (beginning readers through 4th grade)	63%	58%
<b>SMI(math inventory) for 9th grade*</b>		
Advanced (above grade level)	0	n/a
Proficient (at grade level)	0	n/a
Basic (between 5th-8th grade level)	15%	n/a
Below Basic (beginning readers through 4th grade)	85%	n/a

10th grade

<b>SRI (Reading Inventory)</b>	September	November	February	April	June
Advanced (above grade level)	0	0%			
Proficient (at grade level)	24%	27%			
Basic (between 5th-8th grade level)	35%	24%			
Below Basic (beginning readers through 4th grade)	41%	49%			

METRIC	DESCRIPTION
<b>Demographic &amp; Attendance</b>	
Free & Reduced Lunch Rate	Family income data collected annually to qualify students for the free & reduced lunch rate in California. Used as key indicator for low income status in California.
ELL Status	English Language Learner status for students is determined annually through the California English Language Development Test (CELDT).
ASAM identified	Alternative Schools Accountability Model (ASAM) is a school designation based on school student population meeting set criteria determining risk level of students. 70% of student body must meet at least one of 6 key indicators to be designated as ASAM (ex. recovered dropout, foster care history, parenting teen, truant, juvenile justice involvement, grade retention)
Enrollment	Student enrollment number
Average Daily Attendance (ADA)	Attendance rate for charter schools is based on the number of students who attend at least one class a day. The budget is determined by the school's ADA not the enrollment.
SuccessLink renewal rate	Percentage of SuccessLink members who renew their memberships; the calculation is based on those whose memberships end during the given time period
<b>Course Success</b>	
1+/2+ Course Failure	2 course failures during the year is a key indicators of probability of dropping out of high. Students most likely to continue and succeed in a 4-year college would maintain no course failures and a 3.0 grade point average.
<b>Annual academic data</b>	
% ELL met target (1 level increase)	English Language Learner students are given an English level score annually through the CELDT from 1-5. Students should move 1 level annually eventually being reclassified out of ELL status.
% Grade promotion	Number of students promoted a the end of the year to the next grade level.
Graduation rate	State definition is the number of students who entered 9th grade and graduated on time with their cohort 4 years later.
<b>Other assessments</b>	
CSU Math Placement	11th & 12th graders take this exam to determine their math level and whether they could place into college level math v. remediation classes.
NWEA - MAP	Pre and post test provided to all 9th and 10th graders to determine their academic skill level growth in English Language Arts and math.
Scholastic Reading Index (SRI)	SRI will be administered 3x a year with a baseline taken in September.